



April 4, 2008

Andres Saavrola
A&B Office Income Tax
2548 W. 7th St.
Los Angeles, CA 90057

Dear Mr. Saavrola,

We have reviewed your Provider Application. In accordance with the standards, guidelines and procedures of the California Tax Education Council (CTEC) and based on the information in your application, you have been approved as a provider of tax education.

- Your CTEC Provider number is **1057**.
- You are authorized to offer **Qualifying and Continuing Education (Contact and Distance Learning Courses)**
- This approval automatically expires on **June 30, 2010**.

Maintaining your status as an approved provider is dependent upon you conforming to the policies, procedures and standards of the California Tax Education Council, including Chapter 14 (Sections 22250-22259) of the California Business and Professions Code and CTEC's policies and education standards. All policies can be found on our website; copies of the policies have been included for your reference. Updated policies will be mailed accordingly.

At the conclusion of each course you offer, you must electronically submit course and student information on our website, or mail a completed course report form, and student list to CTEC within 45 days. New courses must be reported to CTEC online or by mailing an updated course numbering form. All reporting documents were distributed with your application packet and additional copies are available online or upon request. Instructions for reporting online and maintaining your contact information can be found by logging onto the CTEC website, www.ctec.org. Click on "Provider Services" and select "Provider Admin".

If you have any questions not covered in this mailing or questions about online reporting, please contact us. We look forward to working with you to implement, enhance and enforce meaningful guidelines for the education of tax preparers.

Sincerely,

Frank Cabrera
Chair, Curriculum Provider Standards Committee
The California Tax Education Council